

# **NB FEMALE AAA HOCKEY LEAGUE**



## **CONSTITUTION BY-LAWS & REGULATIONS**

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# **NB FEMALE AAA HOCKEY LEAGUE (NBFAAAHL)**

## **CONSTITUTION**

### **ARTICLE I - NAME**

- 1.1 The organization shall be known as the NB Female AAA Hockey League here in after referred to as the "League". There may be included in the name NB Female AAA Hockey League the name of any sponsor, as determined from time to time by the League Executive.

### **ARTICLE II - AUTHORITY**

- 2.1 The League, by virtue of its affiliation with Hockey New Brunswick (HNB) the New Brunswick Amateur Hockey Association (NBAHA) and the New Brunswick Minor Hockey Council (NBMHC), is a member of Hockey Canada (HC), the governing body of amateur hockey in Canada.
- 2.2 The League will, prior to the commencement of the regular season play, register with the New Brunswick Minor Hockey Council (NBMHC) of Hockey New Brunswick.
- 2.3 The League will be the governing body of all Female U15 and U18 AAA Hockey teams in the province of New Brunswick.

### **ARTICLE III – OBJECTIVES & PURPOSE**

- 3.1 Purpose of the NB Female AAA Hockey League:

'To bring together high performance hockey players in a competitive league environment, in the interest of developing each individual player's skill to the maximum potential and showcasing these athletes for the purpose of opening up opportunity, within their skill development potential, to advance to the next hockey level, which may also include a positive educational spin-off.'

- 3.2 The objectives of the NBFAAAHL are as follows:
  - a) To foster and encourage the support of Female AAA Hockey throughout New Brunswick.
  - b) To sponsor and encourage clean hockey and to discourage unsportsmanlike tactics by either individual players or team officials.

- c) To assist and promote the development of minor hockey in its area of jurisdiction, as authorized by the governing branch and/or Hockey Canada.
- d) To co-operate with educational institutions to ensure that hockey does not adversely interfere with a student's education
- e) To ensure that the basic human rights of all individuals are respected.

**ARTICLE IV - MEMBERSHIP**

4.1 The League shall be comprised of teams within the boundaries of New Brunswick as defined by HNB and Elite Hockey Zones.

Name of Zone	Division
Elite Hockey North	U15
Elite Hockey North	U18
Elite Hockey South	U15
Elite Hockey South	U18
Elite Hockey East	U15
Elite Hockey East	U18
Elite Hockey West	U15
Elite Hockey West	U18

**ARTICLE V - AMENDMENTS**

- 5.1 Amendments to the Constitution, By-Laws and Regulations shall only be made at the Annual General Meeting of the League and then only by two-thirds majority of the voting members present.
- 5.2 No amendments or alterations to the Constitution, By-Laws and Regulations shall be considered at the Annual General Meeting unless such amendments or alterations have been submitted in writing to the Secretary of the League at least

two (2) weeks prior to the date of the Annual Meeting, and it shall be the duty of the Secretary to submit a copy of the proposed amendment or alteration to each member of the Executive and to each Director of Personnel at least one (1) week prior to the date of the Annual Meeting.

## **ARTICLE VI - MISCELLANEOUS**

- 6.1 Where any matter is not dealt with within the Constitution, By-Laws or Regulations of the NB Female AAA Hockey League but is dealt with in the handbook of the governing branch, then provisions of the said handbook shall apply. Any matter not dealt with in the Constitution, By-Laws or Regulations of the League or the governing branch or in the Hockey Canada handbook may be dealt with at any meeting of the Board of Directors by a majority vote. Any decisions of the Board of Directors must not conflict with the Constitution By-laws and Regulations of Hockey Canada, Hockey New Brunswick and the New Brunswick Minor Hockey Council.

# **BY-LAWS**

## **BY-LAW 1 - BOARD OF DIRECTORS**

### **1.1 PRESIDENT AND VICE-PRESIDENT**

A President, a Vice-President and a Board of Directors which will establish the policies of the League and uphold the Constitution, By-Laws and Regulations, as provided herein, shall govern the League.

The President and Vice-President will be elected 'at Large' at the Annual General Meeting by a majority vote of the membership present. The President will be elected first and must reside in the province of New Brunswick. Vice-President, elected second, must reside in the province of New Brunswick. The President, will be elected for a 2 year term. The Vice-President shall be elected for a two-year term. The President and Vice President will be elected on alternate years. The Vice-President will assume the duties of the President during the absence of the President or in times when the President would be in a conflict of interest.

### **1.2 TREASURER, SECRETARY, AND A DIVISIONAL COORDINATOR PER CATEGORY.**

Treasurer, Secretary and each Divisional Coordinator will be elected 'at Large' at the Annual General Meeting by a majority vote of the membership present. The Treasurer elected must reside in the province of New Brunswick. The Secretary elected must reside in the province of New Brunswick. The Divisional Coordinators elected must reside in the province of New Brunswick. The Treasurer, Secretary and Divisional Coordinators shall be elected for a 2-year term. The Treasurer and Divisional Coordinators will be elected the same year as the Vice-President. The Secretary will be elected the same year as the President.

### **1.3 APPOINTMENT OF TEAM DIRECTORS OF PERSONNEL**

- (a) Each team will submit an individual, for a 1-year term, as Director of Personnel (DOP) for each zone to be approved by the League President. The zone team's Head Coach will be the alternate for that zone's DOP.
- (b) The DOP will be a member of the Board of Directors. The name of the alternate person, from each zone, to act in the absence of the Director of Personnel shall be provided to the League President by October 15.
- (c) Persons acting as alternate DOP shall have the same power and voting privileges at Association meetings as the regular members.

- (d) Any zone team may at any time in writing revoke its DOP and appoint another DOP to represent it. Such appointments shall be made in writing to be approved by the President of the League.

#### **1.4 MEETINGS OF THE BOARD OF DIRECTORS**

- (a) At any and all meetings of the Board of Directors, unless otherwise stated, each zone of the League shall be entitled to have present at such meetings a DOP per team or an appointed alternate. Where the DOP is a member of the executive, an alternate may be appointed in their place to attend such meetings. The alternate must be pre-approved by the President.
- (b) A quorum for meetings of the League shall be two-thirds (2/3) of the members of the Board of Directors.
- (c) Directors of Personnel shall attend all meetings of the League. The Vice-President, the Secretary, the Treasurer and each Divisional Coordinator of the League shall have a vote and the President shall only vote in the case of a tie.

#### **1.5 DUTIES OF THE BOARD OF DIRECTORS**

- (a) To approve, amend or alter the League's Constitution, By-Laws and Regulations as directed by the membership.
- (b) To approve League expansion by the admission of new team(s). An affirmative vote of two-thirds of the members of the Board of Directors shall be required for admission of a new member.
- (c) To develop and approve the League schedule and playoff format.
- (d) To approve the expulsion of any team from the League and set any conditions and penalties of disciplinary action against such team.
- (e) To administer appropriate discipline against teams for violation of any provisions of the League Constitution, By-Laws, or Regulations.
- (f) To establish other committees as may, from time to time, be deemed necessary.

## **BY-LAW II - MANAGEMENT**

- 2.1 The management of the day to day affairs of the NB Female AAA Hockey League shall be vested by the League Executive Committee, consisting of a President, Vice-President, Treasurer, Secretary and Divisional Coordinators.
- 2.2 The League Executive shall have the sole jurisdiction in the following matters:
- a) Discipline;
  - b) Interpretation of the Constitution, By-Laws and Regulations;
  - c) The calling of League meetings as established by the By-Laws;
  - d) The League schedule, and re-scheduling of regular season or play-off games;
  - e) The conduct of all League meetings; and
  - f) Any other matters which may from time to time be designated by zone teams.

## **BY-LAW III - DUTIES OF THE LEAGUE'S EXECUTIVE:**

- 3.1 **PRESIDENT** duties will consist of:
- a) The President shall preside at all meetings of the League and in his absence the Vice-President shall preside. The President shall generally perform the duties usual to the office of the President, and in his discretion, order the calling of all meetings of the Board of Directors.
  - b) The President or the Vice-President shall have the power to suspend and sanction any player, team or team official whose action is prejudicial to good sportsmanship, or who violates the Hockey Canada, Hockey New Brunswick or other rules and regulations under which the League operates.
  - c) The President may appoint committees as required to deal with specific matters.
  - d) The President shall generally oversee the work of the Vice-President, the Treasurer, Secretary, and the Divisional Coordinators.
  - e) The President shall perform other such duties as the Board may from time to time designate.
  - f) The President shall notify zone Director of Personnel of all player suspensions.



3.2 **VICE PRESIDENT'S** duties shall consist of:

- a) The Vice-President will, when required, act for the President under the terms of his office.
- b) The Vice-President shall perform such duties as directed by the President or the Board of Directors.

3.3 The position of **PAST PRESIDENT** shall be an active member of the Board of Directors and be included in all matters related to the League. The Past President will **NOT** have voting privileges.

3.4 **SECRETARY'S** duties shall consist of:

- a) The Secretary shall perform all general secretarial duties including the recording and issuing of the minutes of all League meetings and committee meetings as required, and shall perform such duties as may devolve upon him as League Secretary or as designated by the President.
- b) The Secretary shall conduct correspondence, issue notices of all meetings and assist in other general duties as required. Prepare League standings and player and team statistics every month and distribute same to the media outlets who have been suggested by the zones, or who have indicated to the Secretary a desire to obtain this information.
- c) Advise the President of any action that, from the standpoint of statistics, should be taken to improve the image of the League, its zone teams, Division Coordinators, coaches, players and of the Board of Governors.
- d) Notify the President of team(s) failing to file reports as directed by the League. Sanctions for these violations may be established at any League meeting.
- e) Perform such other duties as may be directed of him by the Executive of the League.

3.5 **TREASURER'S** duties shall consist of:

- a) The supervision of all business affairs to ensure that financial arrangements are administered to the League's best advantage.
- b) The Treasurer shall keep the financial records of the League. He shall receive all monies of the League and deposit same in a chartered bank.

He shall present a properly prepared financial statement each year at the Annual Meeting, covering in detail all monies received and monies disbursed.

- c) The Treasurer shall provide, as required, all necessary material for an audit of the financial status of the League. An auditor may be appointed by the President as required.
- d) Present, at the Annual Meeting, a forecasted operating budget.

**3.6 DIVISIONAL COORDINATORS** under the general supervision of the President shall:

- a) Prepare League schedule for division season play.
- b) Will be responsible for day to day operations of their respected divisions.
- c) Advise the President of any action that from the standpoint of the League could be taken to improve the image of the League.
- e) Notify the President of team(s) failing to comply with the League rules and regulations. Sanctions for these violations may be established at any League meetings.
- f) Perform such other duties as may be directed of him/her by the President of the League.

**3.7 LEAGUE WEBSITE AND MEDIA COORDINATOR** shall consist of:

- a) Guide the development of league website(s), including the items desired by the team DOP's and league board
- b) May include player biography's, player and league statistics, populating schedules
- c) May include setting up appropriate social media outlets such as Twitter, Facebook, or any other appropriate
- d) Upon approval of the board, this position may be paid an honorarium.

## **BY-LAW IV - MEMBERSHIP**

- 4.1 Each zone team in the League shall have a Director or Personnel. For the purpose of this By-Law, the team shall be deemed to be located in the area where it plays its home games.
- 4.2 Each zone team shall be entitled to have a Director of Personnel and a head coach at any League meeting. Only the Director of Personnel (or his alternate) shall be entitled to vote. Prior to the commencement of any meeting, each zone team shall indicate to the Secretary who their voting representative shall be for that meeting.
- 4.3 The members shall maintain and operate a hockey team of the highest possible caliber for the purpose of engaging annually in a regular schedule of games with teams of the other League members. The annual season schedule shall consist of a minimum of 18 or more regular season games and a Provincial Championship per division.
- 4.4 **ADMISSION OF NEW MEMBERS**
- a) All new zone teams shall be approved by HNB and the NBMHC and the League by March 30<sup>th</sup>. The application shall be accompanied by a certified cheque in the amount of \$200 non-refundable.
- b) Application for admission to the League will only be considered and accepted provided that such application can demonstrate that there is already existing the nucleus of hockey talent in the area and that the community can support such a team.
- 4.5 In the case of dissolution of the League prior to or during any playing season, any team which is operating within the League for the first year shall not have any share in any of the disbursements of the League's assets.
- 4.6 Any of the participating zone teams may make written application to the President to alter any conditions of their operation at any time, providing the alteration, if approved by the League Board of Directors, in writing, would not conflict with any of the provisions of the League's Constitution, By-laws or Regulations.

## **LEAVE OF ABSENCE**

- 4.7 A leave of absence may be granted by the Board of Directors to any zone team subject to the following conditions:

- a) The leave must be applied for by August 15th of the current playing season.
- b) The leave must be approved by a two-thirds (2/3) majority of the Board of Directors.
- c) Any approved leave of absence will be in effect for one year and may be renewed for a second season if a request is submitted to the President.
- d) Notification to return to active status must be received by the President no later than April 30th of the year of the leave of absence.

4.8 Any member granted a leave of absence shall forfeit its right to vote at meetings of the League Board of Directors but will have the right to attend all League meetings and to receive copies of all minutes, notices and correspondence which may be distributed to League members.

#### **SUSPENSIONS OR EXPULSION OF MEMBERSHIP**

4.9 The League may suspend the membership of a zone team or any of its team officials if approved by a two-thirds (2/3) majority vote of members of the Board of Directors of the League. If the team or its officials:

- a) Willfully violate the provisions of these By-Laws or the Rules and Regulations of the League.
- b) Fail to comply with any directive or pay any dues or other indebtedness owing to the League within thirty (30) days after written notice from the League President.
- c) Disbands its team during the playing season, disbands its Team business organization or ceases its Team business.
- d) Fails to present its team at the time and place it is scheduled to play, provided that such game is duly scheduled in accordance with this constitution, unless such non-appearance is caused by unavoidable accident in travel or conditions beyond the control of the Member or its Officers.
- e) Fail or refuse to fulfill its contractual obligations in such a way as to adversely impact the League or its members.
- f) Knowingly manipulates any promotion by a Zone team.

- g) Offers, agrees, conspires or attempts to lose any game participated in by its team, or fails to suspend immediately any officer, player or other employee who has been found to have offered, agreed, conspired, attempted to lose any such game or having an interest in any wager on any game in which a League team participates.

## **DISSOLUTION**

- 4.10 With approval of HNB the League may be dissolved at any time by the Board of Directors with a two-thirds (2/3) majority vote. Upon dissolution the League shall pay any and all outstanding invoices, then the remaining assets shall be equally divided among the active teams except in the case of the provisions of Section 4.7

## **BY-LAW V - MEETINGS**

- 5.1 The NB Female AAA Hockey League shall hold its Annual General Meeting within two weeks of the NBMHC Annual General Meeting at a time and place to be determined by the President.
- 5.2 The President, or in his absence, the Vice-President or an appointed member of the League Executive, shall preside at the Annual Meeting.
- 5.3 The President, each year, may call a meeting or meetings of Directors of Personnel, coaches or other team officials to discuss matters of rule changes, discipline, scheduling, etc.
- 5.4 The President may schedule conference call meetings of the Board of Directors or team officials at any time. The minutes of conference call meetings shall be approved at the next meeting of the Board of Directors.
- 5.5 The Executive will hold meetings in person or by conference call once a month, and with the League (Executives + DOP's) included in the meeting every other month. A reminder and call for agenda items will be sent out four (4) days prior to each meeting by the Secretary. The Secretary will send out the minutes within four (4) days of the monthly meeting.

## **BY-LAW VI - SPECIAL MEETINGS**

- 6.1 Special meetings of the League Board of Directors may be called by the President and/or League Executive at any time. A special meeting may also be called by an application to the Secretary by a majority of the participating zone teams in writing, and when such application is received the League Executive shall call a Special Meeting.

- 6.2 The ability to change the constitution at a special meeting, other than at an AGM, will only be able to be executed with the authorization of HNB. Just because a special meeting is called does not guarantee changes will be able to be executed.

### **BY-LAW VII - VOTING**

- 7.1 Voting at the Annual General Meeting or any meeting of the League's Board of Directors shall be as follows: Each zone Director of Personal (or his alternate) shall carry one vote. The Vice-President, the Secretary, the treasurer, and Divisional Coordinators shall each have a vote and the President shall only have a vote in the case of a tie.
- 7.2 All motions put forward at any meeting of the Board of Directors shall be carried by a majority vote unless otherwise required by Constitution, By-Laws, or Regulations.
- 7.3 A motion made under the By-Laws and Regulations must be approved by the majority of participating zone teams present at any League Meeting or in the event of an emergency, the President or the Secretary is hereby empowered to make a telephone vote of the members of the Board of Directors provided that, in the sole discretion of the League Executive, the application is of an emergency nature.
- 7.4 Robert's Rules of Order shall apply at all meetings.
- 7.5 Voting by proxy shall not be permitted at any meeting of the Board of Directors.

### **BY-LAW VIII - FEES**

- 8.1 All zone teams under the League will be required to pay an annual fee. The amount of the annual fee will be set by the League Executive by September 1st.
- 8.2 Association fees are due and payable to the League Treasurer on or before November 15<sup>th</sup> of each year.

### **BY-LAW IX - PROTESTS AND APPEALS**

- 9.1 Any zone team may file a protest with the League President or his designate and shall be accompanied by a certified cheque for two hundred (\$200.00). Protests will be heard and considered by the League Executive who shall hand down the decision after having investigated the protest thoroughly either by calling in witnesses or by requesting affidavit evidence or by dealing with the protest in any other manner that in their sole discretion will enable them to come to a proper decision.

9.2 Said protests shall be filed in accordance with guidelines and procedures outlined in the Hockey New Brunswick Constitution and NBMHC Operations Manual.

9.3 Protest fees will be non-refundable.

9.4 Notwithstanding By-law 12.3, any zone team or team official may appeal any disciplinary action, sanction, penalty or suspension, or any decision with respect to a protest made by the President or the League Executive against any zone team, team official or player. An appeal fee of \$200.00 shall accompany any appeal. The Appeals Committee shall have the sole discretion as to whether or not they hear an appeal.

9.5 Appeal fees are non-refundable.

### **BY-LAW X - BANKING**

10.1 The League Executive shall arrange for the opening of a bank account in a chartered bank, trust company or credit union in which funds of the NB Female AAA Hockey League shall be deposited. The League Treasurer and either the President or Vice President shall have signing authority for the League. Any expenses to be paid must be received in writing and approved by the President prior to issuing payment by the League Treasurer.

10.2 The League Executive shall be responsible for the payment of all accounts of the NB Female AAA Hockey League.

### **BY-LAW XI - OFFICERS**

11.1 No more than one from each team, of the coach, manager or trainer of any of the participating zone team shall be eligible for appointment to the Executive.

### **BY-LAW XII - DISCIPLINE**

12.1 The NBMHC 'Minimum Standard for Discipline' will be the League standards for discipline. The Board of Directors may approve and implement other supplemental codes of discipline as it deems appropriate.

12.2 In exceptional circumstances, the President or his designate may suspend a team, player or official pending a suspension hearing, if he determines that such action is necessary to preserve the integrity of the League or for other good cause.

12.3 There shall be no hearing or appeal from minimum suspensions issued under the minimum suspension policy.

### **BY-LAW XIII - PLAYING RULES AND REGULATIONS**

- 13.1 The League shall adopt the playing rules of Hockey Canada and special rules of HNB and NBMHC.
- 13.2 The League, an inter-branch organization, will abide by the By-Laws and Regulations of HNB under Hockey Canada.



## **REGULATIONS**

### **REGULATION 1 - TEAMS**

- 1.1 Participating zone teams shall, during all scheduled games of the League, dress a minimum of twelve (12) players, one of whom shall be a spare goaltender or a designated player who shall be, if necessary, the spare goaltender.
- 1.2 Each participating zone team shall be allowed to dress the maximum number of players as per the HC, NBMHC Guidelines.
- 1.3 Any team who plays an ineligible player shall automatically be deemed to have lost the game or games in which any ineligible player(s) has participated. Any coach who plays in ineligible player will be suspended, pending a hearing by the League Executive and/or the governing branch.
- 1.4 Each participating zone team shall indicate to the Secretary in writing on or before October 15th of each year, the names and addresses of the Director of Personal, coaches and other team officials.
- 1.5 If a zone team does not intend to participate in the League the following year, a team representative shall notify the President in writing by August 15th. The League President will confirm the request with the appropriate Elite Hockey zone.
- 1.6 All members shall be registered and rostered by the NBMHC District Director in the HCR.
- 1.7 Teams shall ensure that all team rosters, showing players, bench staff and affiliates, are provided to the League President before the first regular season game, with updates to be forwarded as they occur.
- 1.8 Team on-ice Identification camps start as approved by Hockey New Brunswick.

### **PLAYER ELIGIBILITY**

- 1.9
  - a) Players must register and try out with the team in the NBMHC zone in which they reside.
  - b) Notwithstanding subsection 1.9 a) Players shall only be permitted to try out for teams within their respective zones.

## **REGULATION II - PLAYOFFS**

- 2.0 Each Female AAA Division will take part in the Female Provincial Championship.
- 2.1 Each League standings under the League shall be determined by an accumulation of points: two points shall be awarded for a win, one point for a tie, and zero points for a loss.
- 2.2 If two teams are tied in points after the regular season's schedule is completed, then the standings will be determined as follows.
- a) Overall regular season wins. Most wins.
  - b) Season record of the two teams involved, playing against each other.
  - c) Goal differential - number of goals against is subtracted from the number of goals for. The difference is the goal differential.

- 2.3 The Female Provincial Championship format will be voted in by the Board of Directors, with input from teams, no later than December 31<sup>st</sup> and will be based on either of the following two formats:

- a) League Regular season standings will determine how many home games each team will have throughout the tournament weekend for the round robin play.

If there is a four (4) team league

Friday 1-4, 2-3

Saturday 1-3, 2-4, and 1-2, 3-4

Sunday Semi-final: 2<sup>nd</sup> place of round robin vs 3<sup>rd</sup> place of round robin  
1<sup>st</sup> place of round robin vs winner of Semi-Final play for gold.

If there is a three (3) team league

Friday 1-2

Saturday 1-3, 2-3

Top two teams play for gold

- b) League Regular season standings will seed the Semi-final berth as well as home ice advantage during the best of 3 play.

If there is a four (4) team league

Weekend 1 (Semi-finals): 1-4 and 2-3

Weekend 2 (Finals): winners of Semi-finals play for gold

If there is a three (3) team league

1<sup>st</sup> place team gets a bye to the Finals

Weekend 1 (Semi-finals): 2-3

Weekend 2 (Finals): 1<sup>st</sup> place team plays winner of Semi-finals for gold

Best of 3 games will be comprised of the following:

- 7 min warmup
- 1<sup>st</sup> period will consist of 15 minutes of stop time
- 2<sup>nd</sup> period will consist of 15 minutes of stop time
- Flood
- 3<sup>rd</sup> period will consist of 15 minutes of stop time
- One 30 sec time-out shall be granted per Team per Game

Championship game should have at least 2 hours of reserved ice to allow for banner and medals presentation.

### **REGULATION III - REFEREES AND LINESMEN**

- 3.1 All League regular season games and playoff games shall be handled, whenever possible, by a level four (4) referee, who is registered and in good standing with the governing body, or affiliated branches of the CHA, together with, whenever possible, 2 level Three (3) linesmen.

### **REGULATION IV - SCHEDULE**

- 4.1 Each participating zone team shall provide the League with a home ice schedule by the September 15th.
- 4.2 The League schedule shall, in all events, be subject to ratification by the Board of Directors before it is designated as the regular schedule for the League in any season.
- 4.3
- a) All scheduled League games shall be played.
  - b) Where a regular season game is to be re-scheduled after the final schedule has been approved by the League Executive, the President and the Division Coordinator shall be notified 5 days prior to the scheduled game that needs to be rescheduled.
  - c) Teams can only cancel games due to weather or loss of ice by the arena/association, or governing body of such ice time and arena management. Proof of such cancellation should be presented to the league representative (U18 or U15 Coordinators). Weather related cancellations will be at the discretion of the travelling team.

The Home team will present 2 options within one (1) week of the cancellation date that shall be approved by the league representative as options. These games can not conflict with previous on ice commitments the teams may have that must be posted on the league website. If a team

cannot make this proposed time, they must present reasons to the league representative and the league representative will make the decision if this game is to be played or not. The team that cannot make up the game in a reasonable time frame will forfeit the game, and it shall be recorded as a 5-0 loss. The offending team may face further punitive actions.

- d) All un-played games in the regular season League schedule shall be re-scheduled in co-operation with all other zones. These games must be played two weeks prior to the first day of Provincial playoffs. Notification of said change must be given to the League Executive.
- 4.4 Notwithstanding Section 4.3, if the zone team requesting the re-scheduling of the originally scheduled games is unable to re-schedule the games on a date and time satisfactory to the other zone teams, the zone team requesting the change shall automatically forfeit those games as per Sections 14 and 20 of the NBMHC Operations Manual.
- 4.5 The regular schedule of each division under the League shall be given on a date determined by the League Executive in consultation with each participating zone teams Director of Personnel.

## **REGULATION V - GAMES**

- 5.1 All League and Playoff games will be comprised as per Hockey Canada standards for their respective division which is being played under the NB Female AAA League. However, if in the discretion of the League Executive, justifiable circumstances did not permit this regulation to be complied with, the League Executive may determine that such game was played in accordance with these standards.

U18 Games will be comprised of the following

- 5 min warm up
- 1<sup>st</sup> Period will consist of 20 minutes of stop time
- Flood
- 2<sup>nd</sup> Period will consist of 20 minutes of stop time
- Flood
- 3<sup>rd</sup> Period will consist of 20 minutes of stop time

U15 Games will be comprised of the following

- 7 min warm up
- 1<sup>st</sup> Period will consist of 15 minutes of stop time
- 2<sup>nd</sup> Period will consist of 15 minutes of stop time
- Flood
- 3<sup>rd</sup> Period will consist of 15 minutes of stop time

- 5.2 All Regular Season and Playoff Games will need to be scheduled for the appropriate time to allow for completion of all games.
- 5.3 Divisional Coordinator's will be responsible to ensure each Zone team follows their division's game protocol.
- 5.4 In each game, each team will be allowed only one 30-second time out.

#### **REGULATION VI – AWARDS**

- 6.1 Each participating zone team's coach or his representative shall nominate a player from their zone team for the League MVP Award to be awarded annually. The method of voting for award winners shall be determined by the Board of Directors with voting completed prior to the Provincial Playoffs.
- 6.2 Annual awards shall be presented during the Provincial Playoffs or at such other appropriate time as determined by the Executive.
- 6.3 Annual awards for top defensive player, top offensive player, top goalie and the League MVP for each division will be determined by the Board Directors.

#### **REGULATION VII – REMUNERATION**

- 7.1 The Board of Directors may approve the payment of expenses incurred by the League Executive.

#### **REGULATION VIII - MISCELLANEOUS**

- 8.1 Expenses payable by the League.
  - a) Each member of the Executive shall be reimbursed mileage, by the League treasury, all reasonable travel to and from League meetings and for all other attendances or League authorized business.
  - b) All administrative costs necessary for the day-to-day operation of the League shall be paid by the League.
  - c) The League shall bear travel costs for the attendance of the President or his designate at the Provincial and/or Atlantic Female AAA Hockey Championships each season provided funds are available

- 8.2 Every season each team shall pay a \$500 League Cancellation Fee to be submitted by October 30<sup>th</sup>. If all regular season and playoff games are played the \$500 League Cancellation Fee will be returned to the team within 2 weeks of their last playoff game. If a team forfeits a game for any reason then the team forfeited will lose that \$500. If the team that forfeited the game was a visiting team then the cost of the ice rental will be reimbursed to the home team up to a maximum of \$500. If the forfeiting team was a home team then the \$500 will stay with the League.
- 8.3 After each Regular Season and Playoff games, game sheets shall be forwarded to the League Secretary or designated personnel for the recording of game stats no more than 24 hours after the completed scheduled game by the home zone team. The original copy of the game sheet is to be mailed to the designated person within 2 weeks of the scheduled game.
- 8.4 Properly completed game sheets shall include all game officials and minor Officials names, completed list of players, including captain and back-up goaltender, all scoring, penalty statistics with goaltender times and shots on net.
- 8.5 A nominating committee may be appointed each year by April 30 on an election year and shall be submitted prior to the Annual General Meeting for recommendations for each Executive position within the League. The committee will consist of the Vice-President with two members of the Board of Directors.
- 8.6 After the nomination report is read, nominations for elections to office will be called from the floor by the chairman of the nominating committee if he himself is not running for an Executive position within the Association. In the event the chairman of the nominating committee is seeking an Executive position of the League Executive, the President of the League will then select a chairman for the election of officers.
- 8.7 Any levied fines not received by the League by the specified date will automatically be doubled, and if not paid within two (2) weeks, the zone team may be suspended.
- 8.8 Any request for zone team information by the President, Vice President, Treasurer, Secretary or Divisional Coordinators shall be provided.
- 8.9 The practice of two teams lining up and shaking hands at the end of all regular season and playoff game shall be permitted.
- 8.10 During all regular season games the home team shall provide warm up pucks for both teams.

## **REGULATION IX - ALL STAR TEAM AND GAMES**

- 9.1 At the discretion of the Board of Directors an All-Star game(s) may be played each season. The format of the game and composition of the teams will be determined by the Board of Directors.
- 9.2 a) The President will call for proposals to host the Annual All-Star Game.
- b) The net profit from the All-star game, gate and promotional extras will be to the League unless the League enters into a guaranteed bid arrangement with the Host team.
- 9.3 Within two (2) weeks of the All-star game being played, the host team shall forward the League's share of the net gate, a copy of all expenditures incurred, along with a copy of the rink statement or a cheque for the agreed upon dollar amount of the guaranteed bid.
- 9.4 Any player who fails to show for any All-Star game, after having originally given intent to play, may be suspended for the next three (3) regularly scheduled League games.

## **STRATEGIC PLAN**

- 10.1 The League will develop a Strategic Plan for female AAA hockey in NB. We need to look at where we want to be in 1,3 and 5 years from now.

## **GAMESHEETS**

- 11.1 Game sheets need to be submitted to the Secretary in a timely manner. The white copy is then to be mailed to the Secretary. Game sheets must include the following information:
- a) Name and jersey number of each player playing
- b) Specify which goalie is playing
- c) Specify the number of shots on goal for each goalie
- d) Clearly mark in the penalties and time served

## **COACH EVALUATION FORMS**

- 12.1 All Coaches Evaluation Forms will be sent out annually in a consistent manner across all ELITE HOCKEY's, and a copy forwarded to the NBF AAAHL President to evaluate and manage with the help of the Executive.

## **WEBSITE**

- 13.1 The League website will be re-evaluated to make sure it is the right one for our statistic reporting and communication between the League and teams, HNB and teams, as well as any other Association approved communication.
- 13.2 All teams will be responsible to provide the Secretary with the coaches, player and parents contact information, including phone number and email address(s).

### **TEAM FINANCIAL REPORTING**

- 14.1 Each team Manager is to submit an income statement to the League Treasurer on/before December 31<sup>st</sup> and at the end of the season.



## **Record of Document Changes**

May 2019

- General overview. Corrected and clarified all references to association. Clarified that this constitution is for the operation of a league.
- General formatting where appropriate.

October 2020

- Added record of document changes to the end of the document.
- Corrected all references of EDZA to Elite Hockey Zone.
- Added a board position of League Website and Media Coordinator
- Changed the playoff format for the provincial final tournament. The 4<sup>th</sup> place team, after the round robin is eliminated, as described in section 2.0 (b).
- General formatting when appropriate.

July 2021

- As per the carried Motion to amend the Constitution, REGULATION II - PLAYOFFS Section 2.0 was modified.
- As per the carried Motion to amend the Constitution, REGULATION II - PLAYOFFS Section 2.3 was added.